

GRADE CHANGE FORM

Student's Initials	Student's ID	Major	Department	Level (UG/GR)
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Course No.	CRN	Credit Hours	Semester	Year	Grade Mode (P/F, A-F, Audit)
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Course Offered by Off-Campus Programs: Yes No

Reason for Grade Change (check one): Completed Work Entry Error Late Add Honor System Sanction
 Change of Grading Method Change of Credit Hours Other (Admin Correction)

THE UNIVERSITY REGISTRAR IS AUTHORIZED TO CHANGE The grade of: _____ To the grade of: _____

Instructor Signature: _____ Printed Name: _____ Date: _____

Department Head Signature: _____ Printed Name: _____ Date: _____

Academic Dean Signature: _____ Printed Name: _____ Date: _____