

**COURSE SUBSTITUTION REQUEST**  
**College of Natural Resources and Environment**

**INCOMPLETE FORMS WILL BE RETURNED WITHOUT APPROVAL.**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Student ID: \_\_\_\_\_

Email: \_\_\_\_\_

Advisor: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

Major: \_\_\_\_\_

Class:  Freshman     Sophomore

Option: \_\_\_\_\_

Junior     Senior

**SUBSTITUTE COURSE(S) (Dept., Course #, Title)**

**REQUIRED COURSE (Dept., Course #, Title)**

1. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

6. \_\_\_\_\_

**DETAILED REASONS WHY SUBSTITUTION(S) REQUESTED**

**(If substitution is from another university, catalog description for each course must be attached.)**

When all signatures have been obtained through #3 (Curriculum Committee Approval), return form to the CNRE Advising Center, 138 Cheatham Hall, for final signature and processing. For verification of transaction, student should request a DARS (Degree Audit Reporting System) report on HokeSPA.

If you plan to graduate in the next two years and have not applied for your degree, you will need to do so on HokieSPA.

\_\_\_\_\_  
1. Student Signature                      Date

\_\_\_\_\_  
2. Advisor Signature                      Date

\_\_\_\_\_  
3. Curriculum Committee                  Date

\_\_\_\_\_  
4. Academic Dean                          Date